Tips and tricks for the website



How to update your profile and about me

1. First log into the website. Once you have done this navigate to the profile option on the top of the website as circled below





2. From your profile page navigate to the gear like symbol that is circled below.



3. Once you have clicked on the gear symbol it will have a drop down option and choose edit profile

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4. You should now be able to edit your profile including the About Me section. Make sure that once you have finished editing your profile to click update profile to save the changes

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5. You can also update your profile photo by clicking on the photo symbol whilst you are editing your profile





How to use the Forum to post

1. First log into the website. Once you have done this navigate to the forum tab which is circled below





2. From the forum page you can navigate to either I'm looking to share or I have a room to rent. Both options work the same way when making a post/topic



3. Once you have chose the option for your circumstances you will come to a page that looks like the below. To make a post on the forum you will need to click on the new topic button which is circled below.



4. when you click on the new topic button you will see the below. First choose a title for your post this can be looking to share in the kawana area for example. Then below that (which has been highlighted in orange) you can put more information about what you are offering or looking for such as price, preferences etc. Once you are happy with your post you can click on submit topic and it will post on the forum.

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Followers and following

1. First log into the website. Once you have done this navigate to the Member directory tab which is circled below





2. From the Member Directory find the person you are looking for an click their profile



3. their profile should look like the below and you either follow them by clicking on the follow button

or





4. Click into their profile by clicking their name and you can follow them by clicking follow



5. To see who you are following or who is following you navigate to your profile and click on either followers or following. Either option will show you members that are following you or you are following so you can find their profiles easier.





Where to find a list of all our upcoming events & RSVP

1. First head to our website www.bettertogetherhousing.com.au and navigate to the News and Events page circled below



2. From the News and Events page you can navigate to the latest events below news. Here you will find a rolling carousel of our events. If you find an event you would like to see more information about click read more on the event tile. To see a more detailed list of our events click on see all events circled below



3. On this page you are able to search for an event through the search bar which is circled below. If you find an event that you would like to find more information about you can click on the event title or click RSVP now (circled below) and it will take you to the RSVP section.



4. To RSVP scroll to the bottom of the page where is says "RSVP here for Mapelton information session" and click on the going button which is circled below.You can also click cant go which will let us know that the days/times that we have may not suit some

<section-header><section-header><text><image><image><text><text><text><text>

When: Wednesday 13th November at 10:00am-11:30am

Where: Mapleton Library 229 Obi Obi Rd Mapleton QLD 4560

RSVP essential by emailing info@bettertogetherhousing.com.au or clicking going below

We hope to see you there!

RSVP Here	
GOING Can't go	
	RSVP Here GOING Carry go

5. Once you have clicked RSVP here enter in your details as requested and click finish.



Cancel